

Before the event

Your learning needs

Ahead of the learning week, consider the following questions and add your thoughts and goals below. Think about how your learning and development this week directly relates to your ongoing personal development and any discussion you have had or want to have with your line manager. Using this information will help provide direct links to your Turas Appraisal and you can also capture your learning within your Turas Learning Portfolio.

1. Where am I now?

- › What matters to me in my job?
- › What have I found challenging?
- › What have I enjoyed doing this year?

2. What do I want to learn this week? For example:

- › Skills that are specific for your role
- › Interpersonal skills, for example teamwork
- › Specific skills that you would want to develop

My Sessions

Use the boxes below to take notes on what you would like to get out of the sessions you have selected this week.

Sessions you are attending

What do you want to get out of this session?

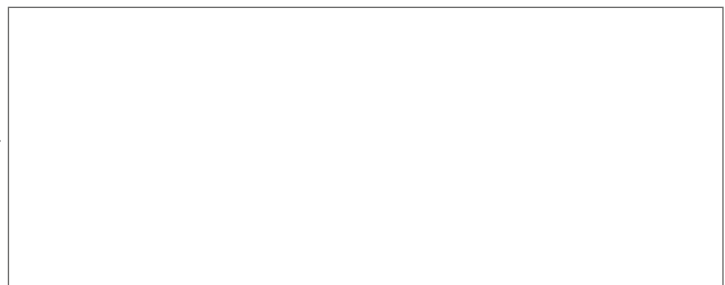
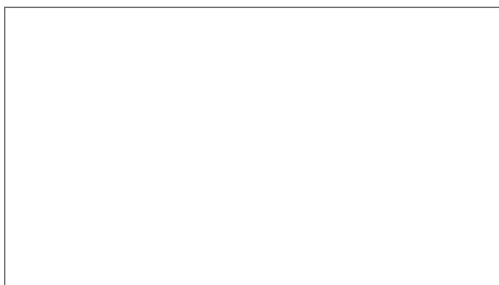
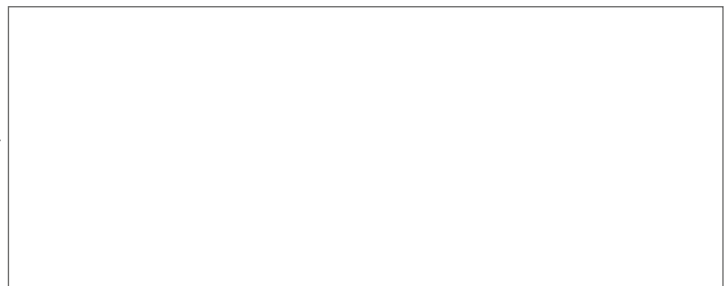
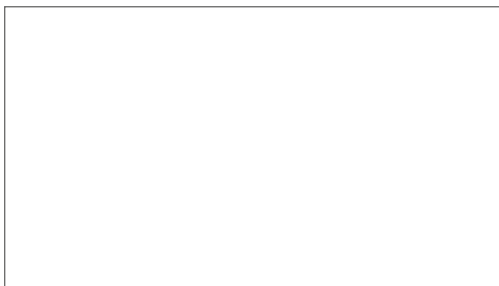
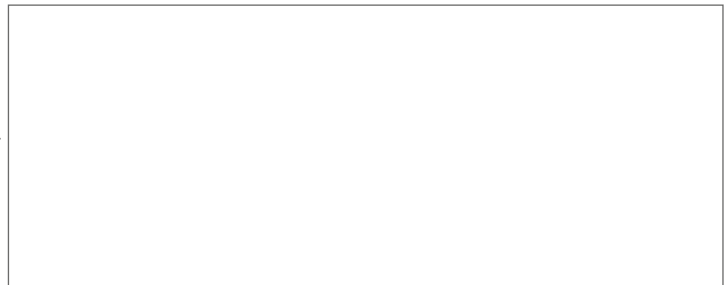
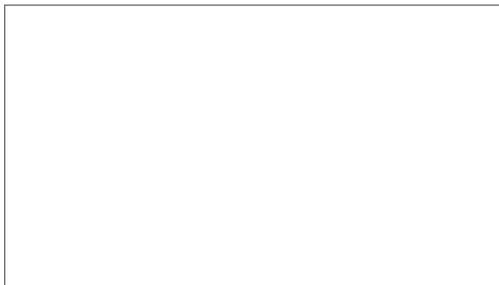
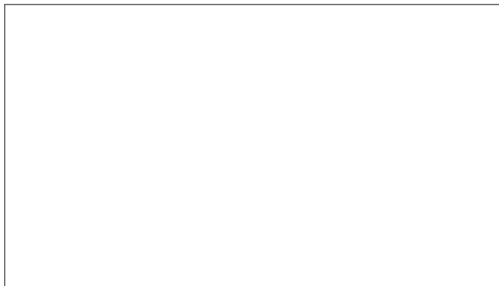


During the event

Use the boxes to take any notes during the session and for noting down anything when the session is finished.

Session

Notes



At the end of the week

How are you going to use your learning from the learning week? Think about three key learning points and note them here.

Key learning points

What are the three biggest things you have learned this week?

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How are you going to use this back at work?

For example, in your team, with people you line manage or with other colleagues, suggesting changes to services

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Who can help you with your learning?

For example, your line manager, colleagues, learning and development support, someone else?

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When will you do it by?

Set yourself a deadline to have achieved this by to help keep your learning on track. Remember to record your learning within your Turas Appraisal or Turas Learning Portfolio

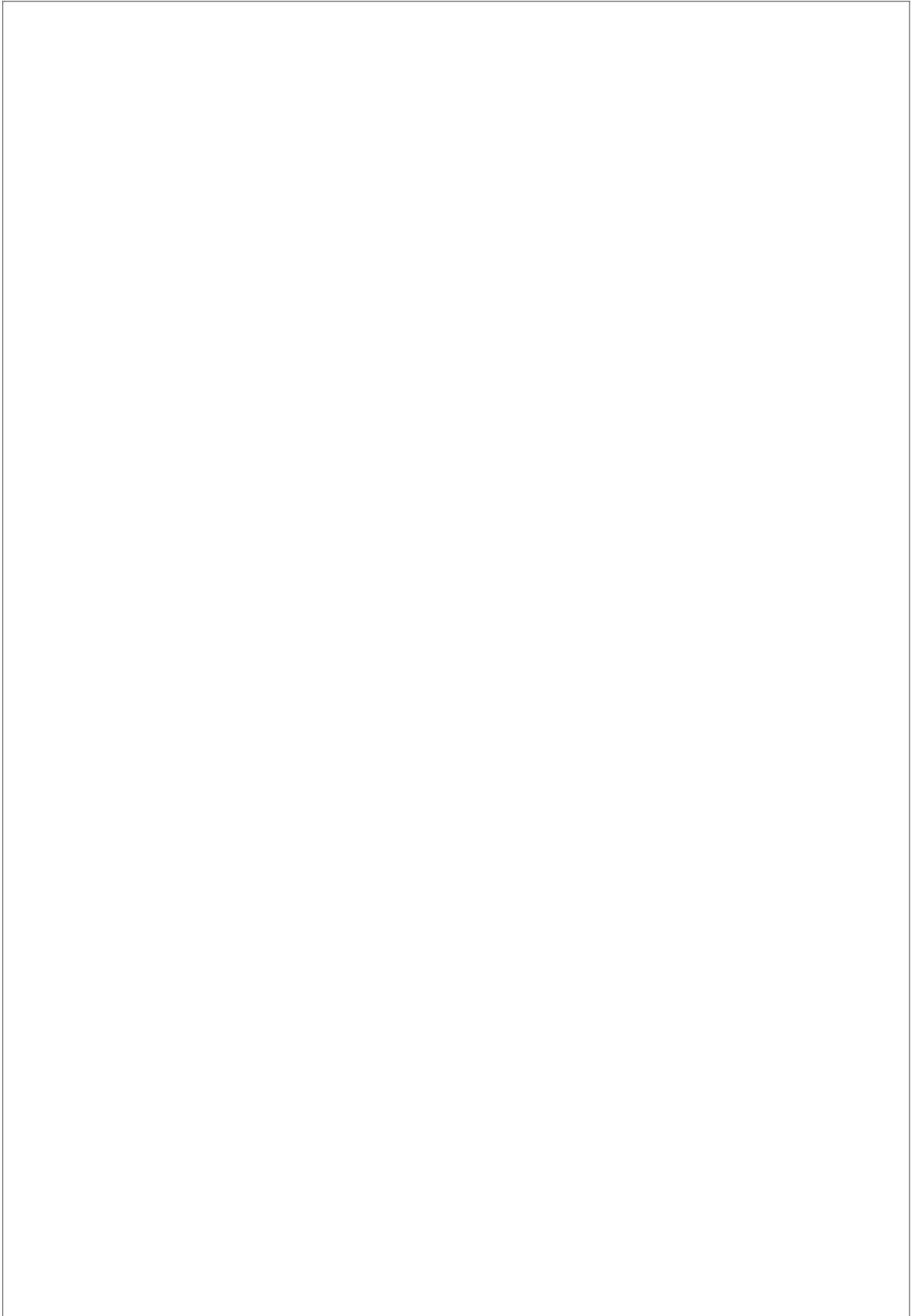
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How will you share this learning with others?

For example, team meetings, presenting to others, discussing with peers

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Notes

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