



## Scottish Government HCSW Commission

### Health and Care Support Worker Development Programme

#### Frequently Asked Questions (FAQs)

The Scottish Government commissioned NHS Education for Scotland to take forward work on education and development of Agenda for Change Band 2-4 Healthcare Support Workers, several questions have arisen from stakeholders. This set of frequently asked questions and answers is designed to address some of the common enquiries.

#### **Q1. What is the aim of the Healthcare Support Worker (HCSW) commission?**

To provide a nationally agreed framework to support definition of HCSW roles, career progression and development through education and training, with a focus on how HCSWs support registered staff.

#### **Q2. What is the focus of the HCSW commission?**

1. Identify Band 2 – 4 education programmes and career frameworks already in place locally that could be adapted for national use
2. Identify gaps within the extant policy guidance, education and training which would allow staff to work at the highest level of their grade
3. Propose a career framework which supports staff in Band 2 - 4 roles to achieve optimum impact

Summary of the commission can be found on the [NES website](#)

#### **Q3. Will the HCSW commission cover health and social care?**

No. This commission relates to NHS health boards and Health and Social Care Partnerships, but not the independent sector.

#### **Q4. Will Support Workers in general practice be included in the remit of the commission?**

No. The commission from the Chief Nursing Officer has specific parameters and NES have been asked to focus initially on nursing and acute care as the priority. General practice is not included, at least at this stage. However, we would certainly like to keep

general practice engaged in the work and would very much expect the core skills and knowledge that we identify across the pathway to be relevant in all settings.

**Q5. What is the timeframe for the HCSW commission?**

Due to workforce pressures, this work is being developed at pace with a priority focus on Band 4 nursing roles within acute hospital settings.

- Phase 1 - Band 4 Nursing HCSWs (by 10.12.2021)
- Phase 2 - Band 2 - 4 NMAHP (Completion date tbc but before end March 2022)
- Phase 3 - Healthcare Science (Completion date tbc but before end March 2022)

**Q6. Will phase one of the commission incorporate midwifery Band 4s?**

No. The role of the Maternity Care Support Worker and the role of Support Worker band 2-4 in maternity care are being progressed under the Midwifery Workforce and Education Review and Best Start. We will learn both ways, share with them and learn from them.

**Q7. Will community nursing be considered in phase one of the HCSW commission?**

Yes. Although community was not part of the original submission, Bands 3 and 4 are now in scope. Much of what is developed for Band 4 acute will be core for all areas and then what is specific to different specialities/areas can be added.

**Q8. How is the work of the commission being managed and will stakeholders have opportunity to be involved?**

NHS Education for Scotland have been commissioned by the Scottish Government Chief Nursing Officer Directorate to carry out the work. This will be undertaken in collaboration with stakeholders. Three groups have been established each comprising representatives from health boards, higher and further education, and regulatory bodies. These groups are as follows:

1. Steering Group
2. Education Sub-Group
3. Band 4 Nursing Short Life Working Group

**Q9. How will stakeholders be able to find out more about the HCSW commission?**

Information is available on the [NES website](#). A communication plan has been developed and stakeholders will receive updates through a variety of channels. Representatives on the three groups established will feedback locally to their employers and through relevant networks.

**Q10. Will Nursing Associate roles be considered as part of the HCSW commission?**

No. This is not specifically covered in the commission and the Scottish Government policy at present is that these roles are not being explored.

**Q11. Will standardised or generic job descriptions for Band 2-4 HCSWs be included within the remit of the commission?**

No. Chief Nursing Officer Directorate will lead alongside clinical advisors work to establish nationally recognised job descriptions for bands 2-4. These recognised job descriptions will be approved by the Scottish Terms and Conditions Committee (STAC) in advance of roll out across health and social care.

**Q12. Will HCSW induction be included in the HCSW commission? How does this fit with discussions NHS Scotland Academy are having with health boards?**

Yes. There is reference within the HCSW Commission that an induction programme be explored and developed for new HCSWs entering the NHS who have very little or no health or social care experience.

NHS Scotland Academy are leading discussions through a Short Life Working Group to explore what this could look like and how it could best be delivered to relieve pressure on board resources and educators, while delivering a consistent national model. These discussions are at an early stage of development and the practicalities of how this could be possible and what it will eventually look like are still being explored.

**Q13. How will existing HCSW standards (local and national) currently in place be considered and factored into the HCSW commission?**

Part of the commission is to undertake a review of the extant policy guidance, ensuring this supports the skill sets of the band 2-4 workforce across NMAHP and Healthcare Science in both health and care settings. Following the review and stakeholder feedback through the three core stakeholder groups, NES will make recommendations.

**Q14. Will the commission look to introduce nationally agreed definitions for HCSWs at each level of practice?**

Yes. There are definitions within the 2010 document [A Guide to HCSW Education and Role Development](#). These definitions will be reviewed, and stakeholder feedback considered in terms of any modifications required.

**Q15. Will national competencies be introduced for HCSWs as part of the commission?**

Competencies in the form of knowledge, skills and behaviours (KSBs) will be developed as part of the commission and will be recommended for national agreement

**Q16. Will a career pathway be developed for Band 2-4 HCSWs as part of the commission?**

Yes. A career framework will be developed which supports staff in Band 2 – 4 roles to achieve optimum impact. The framework will align with the [NMAHP Development Framework](#).

**Q17. Health boards have undertaken work locally on Band 2-4 HCSW education and development. How will this work fit with the outcomes from the commission?**

Any outcomes from the Commission should support/enhance current Board developments. A once for Scotland approach will provide consistency and transferability, and allow an easier transition for staff if they move posts/Boards