

## Pre CCST Training Programme

### Job Description

#### Post Details

|  |  |
|--|--|
| <b>NES Recruitment Office:</b>                 | Dental.recruitment@nes.scot.nhs.uk             |
| <b>Job Title:</b>                              | Pre CCST Paediatric Dentistry/run-through post |
| <b>Person Specification:</b>                   |  |
| <b>Hours of work &amp; nature of Contract:</b> | FT   |
| <b>Main training site:</b>                     | Glasgow Dental Hospital and School             |
| <b>Other training site(s):</b>                 | Royal Hospital for Children, Glasgow           |

#### Organisational Arrangements

|   |  |
|---|--|
| <b>Training Programme Director (TPD):</b> | Dr Alison M Cairns   |
| <b>TPD contact details:</b>               | <a href="mailto:Alison.cairns@glasgow.ac.uk">Alison.cairns@glasgow.ac.uk</a><br>Tel: 0141 211 9662<br>Tel: 0141 211 9797 (Secretary- Mr Conrad Mullen) |
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|                                     |   |  |  |  |  |  |  |
|-------------------------------------|---|--|--|--|--|--|--|
| <b>University:</b>                  | University of Glasgow   |  |  |  |  |  |  |
| <b>Degree awarded:</b>              | No specification to carry out formal University qualifications but under certain circumstances the post holder may consider completion of a Masters by Research or Masters in Education |  |  |  |  |  |  |
| <b>Time commitment:</b>             | Nil   |  |  |  |  |  |  |
| <b>University base fee 2020/21:</b> |   | <b>What will I pay in 1<sup>st</sup> year?</b> |  | <b>What will I pay in 2<sup>nd</sup> year?</b> |  | <b>What will I pay in 3<sup>rd</sup> year?</b> |  |
| <b>Bench fees :</b>                 |   |  |  |  |  |  |  |

#### Training Details

##### (Description of post)

A certificate of completion of specialty training (pre CCST) in Paediatric Dentistry is available from September 2020 this post can be extended to a run-through position if the post holder wishes further training. The post is based primarily in Glasgow Dental Hospital and School with a significant component of training undertaken at the Royal Hospital for Children, Glasgow and a

component completed with the Public Dental service in Greater Glasgow and Clyde and/or NHS Ayrshire and Arran.

## **Duties and Responsibilities of postholder**

### **Pre CCST Appointment**

Based at Glasgow Dental Hospital and School and Royal Hospital for Children, Glasgow. Manpower and provisional educational approval has been granted. The post is recognised for Paediatric Dentistry Training by the Specialist Advisory Committee. The post is a training post complying with the recommendations of the Joint Committee for Specialist Training in Dentistry. Public Dental Service placements will occur in blocks. During a block the trainee will attend these clinics for one day per week. Placements will occur at the Royal Alexandra Hospital in Paisley and at The Kilmarnock Teach and Treat Centre/Crosshouse Hospital in partnership with NHS Ayrshire an Arran.

The normal period of this post CCST post will be three/five years of consecutive training.

### **Teaching**

Teaching undergraduate students is part of the responsibility of the Dental School of the University of Glasgow. The holder of the post will be eligible for an Honorary appointment with the University of Glasgow and as part of their training will be involved in Undergraduate Teaching roles both in-house and in outreach clinics..

### **Research**

The appointee will be expected to contribute to the Department's research output.

### **MDT Clinics**

The appointee will attend multidisciplinary team clinics in hypodontia, cleft, MDT trauma, joint paed-ortho and paed-oral medicine clinics. If run through training is accepted the trainee will have overarching organisational roles in these clinics during the post-CCST segment of their training.

### **Administration**

The Training Grade Staff have an active association and Specialty Registrars and post CCSTs are also welcome to attend the monthly meetings of the Dental Staff Association. The trainee will be expected, when appropriate, to participate in the day to running of the department in administrative activities such as the

organisation of rotas and undergraduate teaching, patient reports and letters. In addition the trainee will be given training in management practice and skills. A leading role will also be carried out in relation to CT induction and training.

### **Clinical Governance/Audit**

Clinical governance meetings are held every 3 to 4 months on a rolling timetable within the Department and are attended by all clinical staff. The trainee will be expected to participate and minute these meetings.

There is a Glasgow Dental Hospital and School Clinical Governance Committee to co-ordinate audit and health improvement projects within the establishment and a Clinical Effectiveness Facilitator is employed. Funding for audit projects may be available.

### **Journal Club / BSPD**

Journal Club meetings are held monthly during lunchtimes in the Dental Hospital. Organisation for these journal clubs will become the responsibility of the training during the post-CCST segment of their training. The West of Scotland British Society of Paediatric Dentistry Branch meet on Thursday evenings 6 times per academic year. An Orthodontic study group and the Glasgow Odontological Society meet 5 times per year in the evening.

### **Education and Training**

Performance assessments and reviews (ARCP) are carried out at the 6 month point and thereafter annually by the Specialty Training Committee in conjunction with Training Programme Director and named Consultant Supervisors. If in the opinion of the Training Committee, the Trainee fails to show adequate commitment or progress, career guidance will be arranged, and exceptionally, in the absence of satisfactory progress, the committee may recommend that the contract be terminated. The Trainee will keep an E-Portfolio and register with the Intercollegiate Surgical Curriculum Programme (ISCP)

Trainees are required to keep a logbook following the requirements laid down by the Royal Colleges and the Specialist Advisory Committee in Paediatric Dentistry.

### **Further Educational and Training Facilities**

The Glasgow Dental Education Centre is situated within the Glasgow Dental Hospital and School and provides a wide range of educational courses.

Specialty trainees will be expected to develop an educational programme to use the study leave available over the course of the training appointment. There will be allocated an educational supervisor by the Specialty Training Committee in

Paediatric Dentistry for Scotland and your educational progress will be reviewed annually by this group.

### **Management Training**

Courses are run by NHS Education for Scotland specifically for Specialty Registrars and tailored to develop the management/organisational and interpersonal skills required of a Specialist/Consultant. During the post-CCST segment of training the post holder will be invited to attend departmental Consultant meetings.

### **Teaching skills**

Courses will be available via University Staff Development Services and NES.

### **Research skills**

A research theme will be developed, to complement the research already established in the department. The trainee will be expected to present research at a national meeting

## **Description of main training site**

Glasgow Dental Hospital and School (GDHS) is the main centre for specialist dental advice and treatment within Greater Glasgow and Clyde. It also fulfils a similar role for surrounding area and serves a large population in the West of Scotland. It is an undergraduate teaching school and also has an excellent Education Centre for postgraduate training. There are strong links with the University of Glasgow and the Medical School and other hospitals throughout the region. The total number of dental chairs within the Dental Hospital is approximately 180.

### **Current Functions of the Department**

The current functions of the Department are:-

- a) To provide comprehensive and therapeutic oral health care to children, with particular emphasis on children who demonstrate intellectual, medical, physical, psychological and/or emotional problems. To provide acute treatment and monitoring of patients who have sustained trauma to the teeth and supporting tissues. In addition to local anaesthesia many treatments are undertaken with Inhalation Sedation, Intra-venous sedation, and General Anaesthesia
- b) To facilitate and support the provision of excellence in child dental care by both General Dental Practitioners (GDPs) and Public Dental Officers (PDOs) in the West of Scotland.
- c) To provide a specialist paediatric service for children in the West of Scotland.
- d) To teach undergraduate and postgraduate students the skills to provide dental care to children.
- e) To conduct research in all aspects of the oral care of children.
- f) To audit, produce and implement local protocols and guidelines for use in the department.
- g) To facilitate postgraduate education courses for dentists (GDPs and PDOs) and dental auxiliaries with particular emphasis in the training of Junior Hospital Staff.

A full range of dental specialties are found within the Dental Hospital and School and close collaboration exists with all departments, particularly Orthodontics, Oral Orthopaedics, Oral Surgery and Restorative Dentistry. Multi-disciplinary clinics exist between Paediatric Dentistry and Orthodontics, Paediatric Dentistry and Oral Orthopaedics and Paediatric Dentistry and Oral Medicine. The Dental Hospital department has very close links with the Dental Department at the Royal Hospital for Children and all Consultants in the Departments work in both sites. Dental Core Trainees and Specialty Trainees also work between both sites. Inhalation sedation is available in the department, anaesthetist led IV Propofol sessions occur at RHC.

## Description of second training site

The Royal Hospital for Children, Glasgow is a centre of excellence in Paediatric Surgical and Medical care and receives referrals from throughout the UK. The Royal Hospital for Children is based at the QEUH site.

The Dental Department at the RHC is a Consultant led Paediatric Dental Service for the West of Scotland, which is essentially a service for children with medical problems and learning difficulties who cannot be treated in primary care and includes an in-patient general anaesthetic and specialist support for post-operative stay in hospital. There are also day surgery general anaesthetic sessions particularly for young children who require restorations, multiple extractions and examination under anaesthesia.

The majority of children who are referred to this hospital are medically compromised and are treated mainly on an out-patient basis. In addition the department provides a regular service and dental care for patients attending out-patient clinics, e.g. Cardiology, Respiratory, Haematology and Oncology in close liaison with the medical services. Inhalation sedation and radiography is available in the department.

The 3 room Dental Department (2 surgeries and 1 logistics and coordinating room) run full time. There are 4.5 comprehensive GA lists a week. Five exodontia lists are run by the PDS with whom liaison is necessary. We are part of the National Cleft Team.

### **Description of third training site *(if applicable)***

Royal Alexandra Hospital, site used for Specialist Paediatric Dentistry services within Greater Glasgow and Clyde Health Board. Multi-chair site with multiple activities including exodontia GA, IS etc. Site is also used for undergraduate outreach treatment.

Kilmarnock Teach and Treat Centre/Crosshouse Hospital. A new Specialist has been appointed by NHS Ayrshire an Arran with full permission and set up to accommodate a pre-CCST trainee within this exciting and developing service. Activities include Cleft services, GA and IS.

**Staff involved in training:**

| Name  | Job Title  | Site                              | Role   |
|---|--|-----------------------------------|--|
| Dr Alison M Cairns  | Senior Clinical Lecturer/<br>Honorary Consultant | GDH/RHC                           | Training Program<br>Director/Clinical Supervisor |
| Mrs Caroline Campbell   | Consultant/ Hon Senior Clinical<br>Lecturer      | GDH/RHC                           | Clinical Supervisor                              |
| Mr Paul McLaughlin  | Consultant                                       | GDH/RHC                           | Clinical Supervisor                              |
| Mrs Christine Park  | Senior Clinical Lecturer/<br>Honorary Consultant |                                   | Clinical Supervisor                              |
| Mrs Gillian Richardson  | Consultant                                       | GDH/RHC                           | Clinical Supervisor                              |
| Dr Alyson Wray  | Consultant                                       | GDH/RHC                           | Clinical Supervisor                              |
| Mrs Gillian Glenroy   | Specialist                                       | RHC/RAH                           | Clinical Supervisor                              |
| Mrs Fiona Hogg  | Specialist                                       | GDH/RHC/NHS Ayrshire and<br>Arran | Clinical Supervisor                              |
| Various other consultants from<br>Orthodontics, Restorative, Oral<br>Medicine, Plastics, Maxillofacial<br>and Medical Specialties |  |                                   |  |
|   |  |                                   |  |
|   |  |                                   |  |

**Indicative timetable (details are subject to change)**

**Week 1**

|    | Mon                                  | Tue                        | Wed                      | Thu                         | Fri  |
|----|--------------------------------------|----------------------------|--------------------------|-----------------------------|--|
| AM | Sedation Assessment<br>GDH<br><br>CC | Admin/Study                | Treatment RHC<br><br>PM  | Trauma Clinic GDH<br><br>AC | Treatment<br>PDS Setting<br>(RAH Paisley or NHS<br>Ayrshire and Arran)<br><br>CP           |
| PM | Seminar Programme<br>GDH<br><br>AC   | Treatment<br>GDH<br><br>CC | Theatre<br>RHC<br><br>PM | Treatment GDH<br><br>AC     | Treatment<br>PDS Setting<br>(RAH Paisley or NHS<br>Ayrshire and Arran)<br><br><b>GG/FH</b> |

**Week 2 (if applicable)**

|    | Mon                | Tue                                  | Wed                             | Thu         | Fri   |
|----|--------------------|--------------------------------------|---------------------------------|-------------|---|
| AM | IV Sedation<br>RHC | Inhalation Sedation<br>GDH<br><br>PM | Ward /Medical<br>Clinics<br>RHC | Admin/Study | GA/various local<br>activities<br>PDS Setting<br>(RAH Paisley or NHS<br>Ayrshire and Arran) |



|           |                                |                         |   |             |   |
|-----------|--------------------------------|-------------------------|---|-------------|---|
|           | CC                             |                         |   |             | <b>GG/FH</b>  |
| <b>PM</b> | Ward/Medical Clinics<br><br>AW | Treatment GDH<br><br>CC | Theatre (1:4 Oral Medicine Clinic)<br>RHC<br><br>PM | Admin/Study | Treatment PDS Setting (RAH Paisley or NHS Ayrshire and Arran)<br><br><b>GG/FH</b> |

## Terms and Conditions

### General

### Study Leave

As per Gold Guide and in association with departmental activity.

### Annual Leave

As per Gold Guide and in association with departmental activity.

### Other information