

	Catering			Domestic & Housekeeping			Laundry & Linen			Portering			Security			Transport			Fleet Management			Transferable/Management						
<p>Staff in catering services work in kitchens, restaurants and food preparation areas in a range of healthcare settings. Catering support workers, cooks, catering managers and all those involved in preparing and serving food for patients and staff are a vital part of the healthcare team. The food they prepare and serve is important for patient recovery and also promotes healthy lifestyles and wellbeing for staff.</p>	<p>Across NHS Scotland, more than 10,000 people work in domestic and housekeeping services. The main work of domestic and housekeeping staff includes maintaining the cleanliness of the building itself and of the furnishings and equipment in it. Their role is also vital in helping to prevent and control the spread of healthcare-associated infection (HAI)</p>			<p>People working in laundry and linen services have a vital role in healthcare. Working in this area of the service, you are responsible for maintaining bedding, clothing and soft furnishings. Carrying out this work to appropriate standards is essential for patient and staff comfort and hygiene, and for minimising the risk of infection.</p>			<p>Porters have a vital and wide-ranging role throughout hospitals. They move patients between different departments and wards and are responsible for transporting complex and valuable equipment around the building. In addition, they may have other tasks such as sorting and distributing linen, removing waste and delivering mail.</p>			<p>People working in security services have a crucial role in ensuring that patients are cared for and that other healthcare workers carry out their work in a safe environment. This work includes protecting staff and service users from violence and abuse or ensuring the security of property, facilities and equipment.</p>			<p>Transport services staff work in a variety of settings across NHS Scotland. They help to make sure that people, equipment and materials are in the right place at the right time. This might involve transporting people – patients, other service users and staff – to and from hospitals or other healthcare facilities. It also involves moving or delivering a wide range of equipment, supplies, records and medical or clinical materials such as samples to where they are needed.</p>			<p>Fleet Management staff manage the provision of vehicle fleets to meet operating departments requirements, which includes specifying, procuring and delivery. Fleet Management operations will have both engineering and operational expertise and will ensure that vehicles are operated and maintained effectively and efficiently. Fleet Management departments will help to assess Road Risk and lead in the development of long term plans to reduce it as effectively as possible.</p>			<p>Transferable qualifications are relevant for all jobs in Estates and Facilities and support you to move from one job family to another.</p>		<p>General management qualifications that are relevant to all roles and develop skills in team leadership and management</p>							
SCQF Level	Example roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Example Roles	Required Learning	Specialist Qualifications	Transferable Qualifications	General Management Qualifications					
11	Director			Director			Director			Director			Director			Director			Director			MBA Facilities Management	PDA in Strategic Leadership					
11	Head of Facilities			Head of Facilities			Head of Facilities			Head of Facilities			Head of Facilities			Head of Facilities			Head of Facilities			MBA Facilities Management	SVQ Management at SCQF level 11					
11																												
10	General Manager, Asst. Director			Manager (multiple service/sites)																		BA Honi Facilities Management						
9	Facilities/SSMs (Multi-discipline/Service), Area Lead/Catering	Advanced Food Hygiene; IOSH Health & Safety; HACCP Advanced		Facilities/SSMs (Multi-discipline/Service), Area Lead/Head of Domestic Services	IOSH Health & Safety.		Facilities/SSMs (Multi-discipline/Service), Area Lead/Head of Service	IOSH Health & Safety.		Facilities/SSMs (Multi-discipline/Service), Area Lead/Head of Service	IOSH Health & Safety		Facilities/SSMs (Multi-discipline/Service), Area Lead/Head of Service/Deputy		Facilities/SSMs (Multi-discipline/Service), Area Lead/Head of Service/Deputy	National General Manager/Regional Fleet Manager (5 posts)	CPC National Road Haulage		B Eng in Mechanical Engineering	PDA in Project and Business Processes	B Eng in Automotive Engineering	PDA in Leading Change	BA Facilities Management	PDA in Decision Making and Innovation				
																									Transport Manager	CPC National Road Haulage/IOSH Managing Safety	BSc in Logistics with Transport Management	PDA in Planning and Implementation Change
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																											HGV Licence - Category C	BM Leadership and Management
8	Catering Manager	Advanced Food Hygiene; IOSH Health & Safety; HACCP Intermediate		Domestic Manager; Housekeeping Operations Manager	IOSH Health & Safety		Laundry Manager	IOSH Health & Safety		Support Services Manager	IOSH Health & Safety		Support Services Manager	IOSH Health & Safety														
7	Assistant Head Cook; Assistant Manager	Advanced Food Hygiene	Elementary Health and Safety	Assistant Domestic Services Manager; Deputy Domestic Manager; Assistant SSM	Domestic Supervisor Development Programme		Production Officer/ Assistant Manager			Assistant Manager			Assistant Manager			Assistant Transport Manager	CPC National Road Haulage/CPC Operators Licence/ADR Qualification/Current Licence for correct Category of Vehicle						PDA Internal Verification of Workplace Assessment (IAVIA)	PDA in Leadership				
6	Cook; Senior Supervisor	Intermediate Food Hygiene	Elementary Health and Safety	Domestic Supervisor; Shift Leader; Team Leader	Domestic Supervisor Development Programme		Superintendent; Supervisor (Laundry & Sewing Rooms)			Supervisor	Medical Gas Certificate				Head/Supervisor Driver	CPC Operators Awareness/Driver CPC Current Licence for correct Category of Vehicle/ADR Awareness and Qualification							PDA Workplace Assessment Using Direct & Indirect Methods (LUBDI)	SVQ Management at SCQF level 7				
5	Trainee Cook; Supervisor/Team Leader	Intermediate Food Hygiene	Elementary Health and Safety	Domestic Chargehand; Housekeeper (patient related duties); Domestic Assistant Housekeeper; Support Services Assistant	Domestic Workbook; Cert Food Hygiene		Linen Services Driver; Sewing Room Assistant		Porter	ADR Awareness; Porter Workbook			Security Officer		Driver over 7.5T	ADR Qualification or Awareness/Current Licence for correct Category of Vehicle/Dangerous Goods (Medical Screening) Workbook(pending)							SVQ Business and Administration at SCQF level 6	SVQ Customer Service at SCQF level 5				
4	Trainee Cook; Catering Assistant (Stores) & (General)	Elementary Food Hygiene	Catering Workbook	Domestic Assistant (general cleaning); Support Services Assistant	Domestic workbook		Laundry Assistant		Porter	ADR Awareness; Porter Workbook			Security Attendant	Security Workbook	Driver up to 3.5T	ADR Qualification or Awareness/Current Licence for correct Category of Vehicle/Category B Licence/Passenger Transport MIDAS Workbook(pending)							SVQ Business and Administration at SCQF level 4	SVQ Customer Service at SCQF level 4				

Decontamination Services - A Framework to support staff development in the decontamination of reusable medical devices within local, endoscopy and central decontamination units is now available. This is based on levels 2 - 8 of the NHS Career Framework for Health and includes indicative SCQF levels and suggested mapping against the core dimensions of the NHS Knowledge & Skills Framework.

For a more detailed explanation of the work-related qualifications listed within the pathway e.g. NPA, SVQ, HNC/HND, NC and PDA please refer to The NHS Education for Scotland publication The Well Qualified Workforce