

Orthodontic Training Programme

Job Description

Post Details

NES Recruitment Office:	Dental.recruitment@nes.scot.nhs.uk
Job Title:	Orthodontics Run-Through post ST1-ST5
Person Specification:	
Hours of work & nature of Contract:	FT
Main training site:	Glasgow Dental Hospital and School
Other training site(s):	Inverclyde Royal Hospital

Organisational Arrangements

Training Programme Director (TPD):	Dr Laura Short
TPD contact details:	laura.short@nhs.scot Tel: 0141 211 9794 (Orthodontic Secretary)

University:	University of Glasgow						
Degree awarded:	The post holder may consider completion of a Masters by Research during their ST1-ST3 training years.						
Time commitment:							
University base fee 2024/25:		What will I pay in 1st year?		What will I pay in 2nd year?		What will I pay in 3rd year?	
Bench fees :		TBC		TBC		TBC	

Training Details

(Description of post)

A certificate of completion of specialty training (pre CCST) post in Orthodontics is available from September 2025.

This post is offered as a run-through position with further training to post CCST (ST5) level.

The post is based primarily in Glasgow Dental Hospital and School's Orthodontic department. There will be a district general hospital attached to the post for 1 day per week at Inverclyde Royal Hospital.

Duties and Responsibilities of postholder

Pre CCST Appointment

The post satisfies the requirements of the Specialist Advisory Committee Orthodontic Curriculum September (2022) and for the Membership in Orthodontics of The Royal Colleges.

The training programme offers comprehensive training in theoretical, clinical and laboratory aspects of orthodontics with experience in removable, functional and fixed appliance treatment. Seminar programme is delivered both locally and as part of a Scotland Wide Orthodontic Programme (SWOP) which has been highly successful in sharing teaching and learning resources.

There is a workplace-based assessment process which Trainees must participate in on a continuous basis. Competency assessments and reviews (ARCP) are carried out regularly in accordance with the process outlined in the dental gold guide.

Trainees are required to keep a logbook following the requirements laid down by the Royal Colleges.

Teaching

At the appropriate stage of training, the trainee will be expected to take part in departmental teaching for junior staff, undergraduates, nursing staff, etc.

MDT Clinics

The appointee will attend multidisciplinary team clinics during their ST4/ST5 training years on the Hypodontia, Orthognathic, joint paed-ortho clinic. If run through training is accepted the trainee will have overarching organisational roles in these clinics during the post-CCST segment of their training.

Administration

The trainee will be expected, when appropriate, to participate in the day to running of the department in administrative activities such as the organisation of rotas and undergraduate teaching, patient reports and letters. In addition the trainee will be given training in management practice and skills.

Clinical Governance/Audit

Clinical governance meetings are held every 3 to 4 months on a rolling timetable within the Department and are attended by all clinical staff. The trainee will be expected to participate in these meetings.

Journal Club

Journal Club meetings are held monthly during lunchtimes in the Dental Hospital. Case seminars are held twice per month. The appointee will be expected to take part in these as well as professional audit and quality assessment activities. Specialist Trainee's also present their research and audit work at Clinical Governance Meetings. Organisation for these journal clubs will become the responsibility of the trainee during the post-CCST segment of their training.

Education and Training

Performance assessments and reviews (ARCP) are carried out at the 6 month point and thereafter annually by the Specialty Training Committee in conjunction with Training Programme Director and named Consultant Supervisors. If in the opinion of the Training Committee, the Trainee fails to show adequate commitment or progress, career guidance will be arranged, and exceptionally, in the absence of satisfactory progress, the committee may recommend that the contract be terminated. The Trainee will keep an E-Portfolio and register with the Intercollegiate Surgical Curriculum Programme (ISCP)

Trainees are required to keep a logbook following the requirements laid down by the Royal Colleges and the Specialist Advisory Committee in Orthodontics.

Management Training

During the post-CCST segment of training the post holder will be invited to attend departmental Consultant meetings.

Description of main training site

Glasgow Dental Hospital and School (GDHS) is the main centre for specialist dental advice and treatment within Greater Glasgow and Clyde. It also fulfils a similar role for surrounding area and serves a large population in the West of Scotland. It is an undergraduate teaching school and also has an excellent Education Centre for postgraduate training. There are strong links with the University of Glasgow and the Medical School and other hospitals throughout the region. The total number of dental chairs within the Dental Hospital is approximately 180.

Current Functions of the Department

The functions of the Orthodontic Department are:

- a. To provide orthodontic diagnosis for General Dental Practitioners, Specialists in Orthodontics and other referrers.
- b. Patients in need of multidisciplinary care are accepted for treatment by the department as well as a number of patients not in this category for teaching and training purposes. This treatment is undertaken by consultants or staff directly under their supervision.

The Orthodontic Department occupies 50% of the fifth floor of the building along with the Department of Child Dental Health. The total number of chairs in the department is 23.

The majority of referrals come from the Greater Glasgow and Clyde Health Board area, but patients are also referred from adjacent Health Boards.

A unit within the Department of Orthodontics specialises in the treatment of patients with cleft lip and palate and other craniofacial conditions.

There is a dental laboratory for appliance construction and the facilities of the Departments of Radiology and Photography.

There is close liaison with other specialities within the Dental Hospital and also surrounding District General Hospitals.

A full range of dental specialties are found within the Dental Hospital and School and close collaboration exists with all departments, particularly Orthodontics, Oral Orthopaedics, Oral Surgery and Restorative Dentistry.

Multi-disciplinary clinics exist between Orthodontics and Restorative Dentistry, Orthodontics and Paediatric Dentistry and Orthodontics and Maxillofacial Surgery.

Description of second training site

Inverclyde Royal Hospital

Inverclyde Royal Hospital is situated in Greenock, Inverclyde, approximately 45 minutes from Glasgow. It serves a population of around 125,000 in the urban and rural areas of Inverclyde, Largs, Bute and the Cowal Peninsula.

The hospital provides a range of services including inpatient beds, general medical and surgical specialties, orthopaedics, ophthalmology, and Accident & Emergency. It provides a local specialist service in Orthodontics. There are strong links between the Orthodontic department in Inverclyde Royal Hospital and Glasgow Dental Hospital and School.

The Department of Orthodontics is situated in the Out Patient Department on the ground floor of Inverclyde Royal Hospital. The department consists of 2 adjacent dental surgeries, a small office and a dental laboratory. Orthodontic treatment is carried out in the department, with some patients attending Multidisciplinary clinics at Glasgow Dental Hospital. The department is also supported by Medical Photography and Radiology.

Description of third training site *(if applicable)*

Staff involved in training:

Name	Job Title	Site	Role
Dr Laura Short	Consultant	GDH	Training Programme Director/Clinical Supervisor
Dr Mahiri Walker	Consultant	GDH	Orthodontic Clinical Lead GDH/ Clinical Supervisor
Dr Jill White	Consultant	GDH/IRH	Clinical Supervisor
Dr Lorna Murphy	Consultant	GDH	Clinical Supervisor
Mr Douglas Forsyth	Consultant	GDH	Clinical Supervisor
Mr Toby Gillgrass	Consultant	GDH	Clinical Supervisor

Indicative timetable (details are subject to change)

Week 1

	Mon	Tue	Wed	Thu	Fri
AM	Treatment Session GDH	Inverclyde Royal Hospital	Treatment Session GDH	Treatment Session GDH	Scotland Wide Orthodontic Programme (SWOP)
PM	Research/Admin	Inverclyde Royal Hospital	Treatment Session GDH	Treatment Session GDH	Scotland Wide Orthodontic Programme (SWOP)/ Research

Week 2 (if applicable)

	Mon	Tue	Wed	Thu	Fri
AM					
PM					

Terms and Conditions

General

National person specifications are available on the COPDEND website.

Study Leave

30 days per year. Trainees have an individual study budget allocation of £1000 towards external events.

Annual Leave

As per NHS Scotland terms and conditions.

Other information