

NHS Education for Scotland

Board Paper Summary

1. **Title of Paper**

Board and Executive Team meeting dates: April 2014 – March 2015

2. **Author(s) of Paper**

David Ferguson, Board Services Manager

3. **Purpose of Paper**

To highlight the Executive Team meeting dates for the period April 2014 to March 2015.

4. **Key Issues**

- The Executive Team meeting schedule for 2014 – 2015 is along similar lines to the schedule for 2013 – 2014.
- The proposed Board meeting schedule for 2014 – 2015 will be considered for approval at item 7c on the August Board agenda.

5. **Recommendation(s) for Decision**

The Board is asked to note the Executive Team schedule for the period April 2014 to March 2015 set out in the attached paper.

DRAFT

NHS Education for Scotland

Calendar of Board and Executive Team Meetings for period April 2014 – March 2015

2014

April 2014

Tuesday 8 th April	(9.30 a.m.)	Executive Team
Tuesday 22 nd April	(9.30 a.m.)	Executive Team
Thursday 24 th April	(10.45 a.m.)	Board Meeting

May 2014

Tuesday 6 th May	(9.30 a.m.)	Executive Team
Tuesday 20 th May	(9.30 a.m.)	Executive Team
Thursday 22 nd May	(10.45 a.m.)	Board Planning/Development Day

June 2014

Tuesday 3 rd June	(9.30 a.m.)	Executive Team
Tuesday 17 th June	(9.30 a.m.)	Executive Team
Thursday 26 th June	(10.45 a.m.)	Board Meeting

July 2014

Tuesday 1 st July	(9.30 a.m.)	Executive Team
Tuesday 15 th July	(9.30 a.m.)	Executive Team
Tuesday 29 th July	(9.30 a.m.)	Executive Team
Thursday 31 st July	(10.45 a.m.)	Board Meeting

August 2014

Tuesday 12 th August	(9.30 a.m.)	Executive Team
Tuesday 26 th August	(9.30 a.m.)	Executive Team

September 2014

Tuesday 9 th September	(9.30 a.m.)	Executive Team
Thursday 11 th September	(10.45 a.m.)	Board Meeting
Tuesday 23 rd September	(9.30 a.m.)	Executive Team

October 2014

Tuesday 7 th October	(9.30 a.m.)	Executive Team
Thursday 9 th October	(10.45 a.m.)	Board Planning/Development Day
Tuesday 21 st October	(9.30 a.m.)	Executive Team
Thursday 23 rd October	(10.45 a.m.)	Board Meeting

November 2014

Tuesday 4 th November	(9.30 a.m.)	Executive Team
Tuesday 18 th November	(9.30 a.m.)	Executive Team

December 2014

Thursday 4 th December	(10.45 a.m.)	Board Meeting
Tuesday 9 th December	(9.30 a.m.)	Executive Team

2015

January 2015

Tuesday 6 th January	(9.30 a.m.)	Executive Team
Tuesday 20 th January	(9.30 a.m.)	Executive Team
Thursday 22 nd January	(10.45 a.m.)	Board Meeting

February 2015

Tuesday 10 th February	(9.30 a.m.)	Executive Team
Tuesday 24 th February	(9.30 a.m.)	Executive Team

March 2015

Tuesday 10 th March	(9.30 a.m.)	Executive Team
Thursday 12 th March	(10.45 a.m.)	Board Meeting
Tuesday 24 th March	(9.30 a.m.)	Executive Team