

For the 2021/2022 academic year, NES Pharmacy will coordinate a national nomination process for **all** Experiential Learning (EL) for both Schools of Pharmacy. This means that EL providers who have traditionally been approached by the University of Strathclyde will now need to nominate via this single process.

NES Pharmacy invites you to nominate potential EL sites for 2021/2022. Your nominated experiential learning contact has been copied to facilitate one coordinated response from your organisation.

The EL activity calendar detailing all EL for 2021/2022 is attached to help you plan in your organisation. Please click on the links to learning outcomes for EL activity for both [Robert Gordon University](#) and the [University of Strathclyde](#) from 2020/2021, to allow you to assess suitability of your nominations.

How do I nominate?

There are two submission options, please select whichever option is easiest for you and complete EITHER:

- Spreadsheet - Please complete and return the attached spreadsheet. This allows several nominations to be submitted at one time. If you submitted via the NES national process last year your **spreadsheet will be pre-populated with your nominations from last year for you to amend**. Please only submit one spreadsheet for each organisation. Once you have completed the spreadsheet, we would advise that your spreadsheet is password protected. Please return completed spreadsheet and the password to our new dedicated EL email address nes.elpharmacy@nhs.scot

OR

- Questback - Please complete the [form](#) and submit. This only allows one nomination per submission. You will need to submit an entry for each nomination in your organisation.

The deadline for all submissions is the 19th April 2021.

Facilitator Training

Facilitators involved in EL must undertake Preparation for Facilitation of Experiential Learning (PFEL) Training which comprises a virtual training event and e-learning modules. If you wish to nominate a site that does not already have a trained facilitator, please ensure that the appropriate pharmacist can complete the training before hosting a student pharmacist. These events are bookable through [Turas Learn](#).

Educational Agreement

Every Experiential Learning Provider will need to sign a new Educational Agreement (EA)/ Service Level Agreement (SLA) to participate in EL in 2021/2022. We will contact you in due course to renew/organise your EA/SLA.

The Next Steps

- Please submit your nomination spreadsheet to nes.elpharmacy@nhs.scot by **19th April**.
- If nominating to host student pharmacists from RGU please complete a [risk assessment](#) for your organisation at the time of nomination
- NES will confirm if your nomination(s) has been selected w/c **28th June 2021** (Final student confirmation will occur later in the year after student resits where needed)

- Please note – nominations for first year students will be confirmed at a later date once registration is complete

If you have any questions regarding the nomination process or require any support with completion of the data return, please contact us via the NES EL email nes.elpharmacy@nhs.scot

NHS Education for Scotland (NES) uses the personal data you provide for purposes associated with our responsibilities for health workforce development, including the administration of courses, monitoring training programmes and circulating information relating to relevant development opportunities. Your information will be held and maintained in line with all current Data Protection Legislation. To view your full rights as a data subject, please visit the NHS Education for Scotland website; <http://www.nes.scot.nhs.uk/privacy-and-data-protection.aspx> you can contact The Data Protection Officer at NHS Education for Scotland via email to; foidp@nes.scot.uk or via post to; The Data Protection Officer, Westport 102, West Port, Edinburgh, EH3 9DN