

Invitation to nominate sites for student pharmacist experiential learning in 2024-25

On behalf of University of Strathclyde, Robert Gordon University and NHS Education for Scotland

Dear Colleague,

NES Pharmacy is now inviting nominations from organisations who wish to support student pharmacist Experiential Learning (EL) for both Scottish Schools of Pharmacy in the 2024-25 academic year.

This [EL activity calendar](#) details all EL activity planned for 2024-25.

This [EL timeline](#) gives an overview of important dates for planning and organising EL in 2024-25.

You may note from the EL activity calendar that Robert Gordon University and the University of Strathclyde both have EL activity in the weeks commencing 3rd February and 24th February 2025. If you offer sites for both universities in these weeks, we will co-ordinate university selections so that a site is allocated only one student pharmacist from either the University of Strathclyde or Robert Gordon University, if selected for use.

The community pharmacy EL framework provides suggested activities by year group. This will be helpful for you to consider the suitability of a pharmacy for experiential learning for each year group. The current version of this framework is linked below:

[Framework for EL Placements in Community Pharmacy August 2023](#) [PDF]

Student pharmacist attendance and public holidays

Student pharmacists are required to attend all planned experiential learning to progress in their MPharm. They need to attend for **full days** for the whole placement (i.e. 5 or 10 full days). If there are any known factors that would impact on this, such as a public holiday resulting in pharmacy closure during EL or opening hours of the branch impacting on EL attendance, please ensure this is specified in your EL nomination. You can find more information in the nomination guide and public holiday guidance linked below:

[Guide to completing your community pharmacy nomination](#) [PDF]

[Public holiday guidance](#) [PDF]

How do I nominate?

There are two options for providing your list of nominated sites to NES.

1. Excel Spreadsheet – please contact NES by emailing nes.elpharmacy@nhs.scot to receive an excel spreadsheet template for you to complete and return your nominations on. See the Guide to completing your community pharmacy nomination for an explanation of what should be included.
or
2. Questback - Please complete the [Questback questionnaire linked here](#). This only allows you to enter one site per form. You will receive an email from Questback confirming successful submission and summarising your responses. If you are entering multiple sites for your organisation, you may find it easier to submit an excel spreadsheet.

The deadline for all submissions is Tuesday 16th April 2024.

Facilitator Training

Pharmacists hosting student pharmacist EL must undertake Preparation for Facilitating Experiential Learning (PFEL) Training which comprises a virtual training event and e-learning modules. NES will contact pharmacists who have been confirmed as due to host a student pharmacist if they are not PFEL trained, to ask them to book on to one of our available PFEL dates. To assist with this process, please provide the pharmacist's name, email and GPhC number with your nominations, or soon after receiving notice that a site has been selected for use. This will help to support planning of PFEL training. Once an individual has completed all aspects of PFEL training, a fee is paid to the employing organisation.

Educational Agreement

All Experiential Learning Providers must have a signed Educational Agreement (EA) in place. We will contact you in due course to organise your EA if required.

Next Steps

- Please submit your nominations via Questback or return a completed spreadsheet to nes.elpharmacy@nhs.scot by **Tuesday 16th April 2024**.
- If nominating to host student pharmacists from RGU, complete the [RGU risk assessment for EL placements in 2024-25](#) for your organisation
- NES will confirm which of your nomination(s) have been selected for use **w/c 24th June 2024** (please note, as in previous years, this is subject to change)
- Sites selected for first year student pharmacists (Stage 1 at RGU and Year 2 at UoS) will be confirmed at a later date, once registration is complete.

If you have any questions regarding the nomination process or require any support with completion of the data return, please contact us via the NES EL email nes.elpharmacy@nhs.scot.

Kind regards,

NES Pharmacy ACT Team

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**New pharmacists from
2026 will be prescribers**

